

F. No. U. 11021/6/2011-CS  
Government of India  
Ministry of Agriculture  
Department of Agriculture and Co-operation

Krishi Bhawan, New Delhi  
Dated: 23.8.2011

To

**Subject: Evaluation and Impact Assessment for the Central Sector Scheme- Capital Investment Subsidy for Construction / Renovation of Rural Godowns of Government of India- reg.**

Sir,

This department proposes to conduct an independent critical evaluation study of Central Sector Scheme of Construction/Renovation of Rural Godown (Grameen Bhandaran Yojana), which is under implementation since 2001-2002.

1. (a) Date of Issue of Tender documents : **23.8.2011 (Tuesday)**  
(b) Closing Date and Time of receipt of bids : **9.9.2011 (5.00 pm) (Friday)**  
(c) Date and Time of opening of Technical bid : **13.9.2011 (3.00 pm) (Tuesday)**  
(d) Date and Time of opening of Financial bid : **Will be intimated at later stage**

(In case any of the date mentioned in 1(a), (b), (c) and (d) for any reason is declared a public holiday, the next working day will be the due date.)

2. Tender documents including the detailed Terms of Reference for the conduct of evaluation study including details of the status of implementation of the scheme as on 31-3-2011 and format for making technical and financial bids and format for Agreements to be executed with the successful bidder can be obtained from the office of the Directorate of Marketing & Inspection, New CGO Complex, NH-IV, Faridabad – 121001 on any working day. Tender documents and other details can also be downloaded from websites <http://www.agmarknet.nic.in>

3. You are requested to kindly go through the tender documents for eligibility etc and consider submitting your technical and financial proposals in separate sealed covers along with required Earnest Money Deposit (EMD) of Rs. 30,000/- in the prescribed formats on or **before 5.00 p.m. of 9.9.2011 (Friday)** in the office of the Agricultural Marketing Adviser to the Government of India, Directorate of Marketing and Inspection, New CGO Building, NH-IV, Faridabad (Haryana-121001) in the closed/ sealed box specially kept separately for the purpose.

The EMD may be deposited in the form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any of the Commercial Bank. EMD should be in the name of PAO (PPM), Faridabad.

4. The competent authority reserves the right to alter or to cancel the tender in part or full without assigning any reasons thereof.

5. For any clarification or further information, the undersigned may be contacted in Room No.248A, Krishi Bhawan, New Delhi on any working day.

Yours faithfully,

(C. K. Reejonia)  
Under secretary to the Govt. of India  
Telephone: 23386053  
Fax: 23073977  
Email: [ckreejonia@nic.in](mailto:ckreejonia@nic.in)

**Enclosures: As above.**

**Evaluation and Impact Assessment  
for the Central Sector Scheme of  
Grameen Bhandaran Yojana  
(Rural Godown Scheme)**



**Ministry of Agriculture  
Department of Agriculture & Cooperation  
Directorate of Marketing & Inspection  
NH-IV, Faridabad – 121 002**

# **Evaluation and Impact Assessment for the Scheme – Grameen Bhandaran Yojana**

**(Capital Investment Subsidy for Construction/ Renovation of Rural Godowns)**

## **TERMS OF REFERENCE DOCUMENT**

### **1. Background**

It is well known that the small farmers do not have the economic strength to retain the produce with them till the market prices are favorable. There has been a felt need in the country to provide the farming community with facilities for scientific storage so that wastage and produce deterioration are avoided and also to enable it to meet its credit requirement without being compelled to sell the produce at a time when the prices are low. A network of rural godowns would enable small farmers to enhance their holding capacity in order to sell their produce at remunerative prices and avoid distress sales. Accordingly, Grameen Bhandaran Yojana, a Capital Investment Subsidy Scheme for Construction / Renovation of Rural Godowns was introduced in 2001-2002 and extended upto 31.03.2007. The Scheme has been approved for implementation during the years 2007–12, with modifications in its operational guidelines for new projects to be sanctioned after 26 /06 /2008. Accordingly, revised operational guidelines of the scheme are applicable for new projects sanctioned on or after 26 /06 /2008 to 31.03.2012.

The detailed Operational Guidelines of the Scheme are given at **Appendix-I**.

### **2. Objectives**

The main objectives of the scheme include creation of scientific storage capacity with allied facilities in rural areas to meet the requirements of farmers for storing farm produce, processed farm produce and agricultural inputs; promotion of grading, standardization and quality control of agricultural produce to improve their marketability; prevention of distress sale immediately after harvest by providing the facility of pledge financing and marketing credit; strengthen agricultural marketing infrastructure in the country by paving the way for the introduction of a national system of warehouse receipts in respect of agricultural commodities stored in such godowns and to reverse the declining trend of investment in agriculture sector by encouraging private and cooperative sectors to invest in the creation of storage infrastructure in the country.

### 3. Present status of the scheme

Since the inception of the scheme w.e.f. 1/4/2001 and upto 31<sup>st</sup> March, 2011, 24706 rural godowns with a capacity of 283.26 lakh MTs as have been sanctioned under the scheme all over the country. Physical and financial progress of the scheme is attached as **Appendix 2 & 3** respectively.

#### Achievement during X and XI Plan :

Year	Capacity sanctioned (in lakh MTs)	Release of Subsidy (Rs. in crores)
2001-03	65.51	84.86
2003-04	40.23	79.82
2004-05	34.81	100.00
2005-06	24.61	90.00
2006-07	17.01	69.93
<b>Total X Plan</b>	<b>182.17</b>	<b>424.61</b>
2007-08	32.11	69.96
2008-09	24.08	80.00
2009-10	18.28	61.00
2010-11	26.62	109.74
<b>Total XI Plan</b>	<b>101.09</b>	<b>320.70</b>
<b>Grand total X &amp; XI Plans</b>	<b>283.26</b>	<b>745.31</b>

### 4. Terms of Reference for evaluation

The following are the Terms of Reference of conducting an evaluation of this Scheme:

- i) To assess overall performance and impact of the scheme with respect to its objectives.
- ii) To assess the extent of coverage of the Scheme in terms of profile of its beneficiaries, region wise commodities storage, extent of capacity utilization of storage.
- iii) Extent to which the Scheme has rendered benefits in terms of storage of agriculture commodities near to production centers, reduction of post-harvest losses, access to credit and realization of remunerative prices and increase in income to farmers for their produce.
- iv) Extent to which operation of these godowns have helped rural economy by way of investment, rural employment and rural marketing,
- v) Quality of construction of godowns with reference to prescribed technical specifications, quality of manpower engaged for warehousing operations, extent of return on investment.
- vi) To review and identify the constraints, gaps, both in the design and implementation of the Scheme, impeding its implementation and

- attainment of the stated goals and provide recommendations/ suggestions/ policy framework for overcoming these constraints.
- vii) Reasons for regional imbalance and suggestions for improvements in the Scheme with reference to its objectives. Reasons for low performance of the scheme in North Eastern Region/States and suggestions to improve the scheme with objective of improving performance under the scheme.
  - viii) Extent of participation of various categories of entrepreneurs such as women entrepreneurs, S/C & S/T entrepreneurs in the scheme and the suggestions to improve the same.
  - ix) To examine the procedure followed and time taken by the participating lending banks and NABARD/NCDC in appraisal and approval of the projects for loan and subsidy as well as to examine the status of the projects sanctioned—whether they are being completed as per time schedule and delays, if any, and the reason for the same and to provide suitable recommendations.
  - x) To examine the procedure and time taken by NABARD/NCDC for release of subsidy and the reasons for delay. Whether the release of subsidy is as per operational guidelines of the scheme or not.
  - xi) To identify the reasons of desanctions of projects by NABARD and NCDC.
  - xii) The role of DMI and NIAM in popularizing the scheme and training of entrepreneurs. Effectiveness of training and awareness programmes conducted for the bankers, entrepreneurs and farmers through the National Institute of Agricultural Marketing (NIAM), Jaipur.
  - xiii) To assess the extent to which the godowns are participating in the storage for procurement purpose .
  - xiv) Assess the need and suitability for accreditation of existing godowns under Warehousing Development and Regulation Act 2007.
  - xv) Quality and extent of maintenance of Rural Godowns and percentage of godowns still in use vis-à-vis godowns constructed during X & XI Plan under the scheme.
  - xvi) Percentage of utilization of rural godowns during different periods in a year (peak post harvest period and non peak period).
  - xvii) Percentage wise nature of agricultural produce stored in godowns i.e. cereals, pulses etc.

For conducting the field study, Evaluation Agency has to undertake physical survey of a sufficiently large sample in order to obtain fairly accurate feedback on the implementation of the Scheme.

## **5. Methodology coverage and sample plan**

In order to conduct evaluation study of the scheme, sample selection has to be on representative basis covering the following—

1. Geography of the State
2. Production of storage-able food grains in the States
3. No. of the godowns constructed and capacity of individual size and total storage in the State.
4. North East States, Himalayan States and Hilly Areas

Approximately 4-5% of total number of godowns of concerned states may be taken up for study, which may be further classified into three categories of capacity given below: -

- 1) Godown having capacity less than 500 MT (approx. 1.5%)
- 2) Godown having capacity more than 500 MT but less than 5000 MT (2%)
- 3) Godown having capacity more than 5000 MT (1.5%)

The list of the states with number of sample godowns for sample survey prescribed for evaluation study is given at **Appendix-4**.

## **6. Expected output:**

The output of the assignment will be an evaluation report covering all aspects as illustrated above. The report should also contain executive summary supported with illustrated diagrams.

## **7. Eligibility criteria**

The individuals, entrepreneurs, partnership firms, company, Joint Ventures having relevant and requisite experience for past 3 years and expertise in the field of consultancy and evaluation of the plan schemes project formulation and analysis relating to agricultural marketing, food processing etc and having a minimum annual turn over of Rs 1.00 crore in last 2 financial years are eligible to apply.

Eligible organization may submit their details as per Form 2 -10 (enclosed) for Technical Proposal and as per Form Fin - 1 to Form Fin – 5 for Financial Proposal and attach supporting documents such as article of memorandum, total turnover for the last 3 years indicating profit before and after tax duly certified by Chartered Accountant, Annual Report , Audit Report etc.

## **8. Review and Monitoring Committee:**

The following committee will discharge the duties and functions of Consultancy Evaluation Committee (CEC) and Consultancy Monitoring Committee (CMC) and will be called as Evaluation-cum-Monitoring Committee (EMC) –

- |      |  |   |                  |
|------|--|---|------------------|
| i.   | Joint secretary (Marketing) / Agricultural Marketing Adviser to the Govt. of India, Department of Agriculture and Cooperation (DAC), Ministry of Agriculture | - | Chairman         |
| ii.  | Managing Director, Central Warehousing Corporation   | - | Member           |
| iii. | Director/ Deputy Secy. (Marketing), DAC  | - | Member           |
| iv.  | Deputy Secy. (Finance), DAC  | - | Member           |
| v.   | Director (CS/RGS), DMI, Faridabad  | - | Member           |
| vi.  | Under Secretary (M-II), DAC  | - | Member Secretary |

## **9. Evaluation of Proposals:**

- 9.1 Technical and Financial Proposals shall be submitted in separate sealed covers.
- 9.2 The evaluation of the proposals shall be carried out in two stages i.e. Technical and Financial.
- 9.3 Technical evaluation of the proposals shall be undertaken by the EMC based on the experience relevant to the assignment, quality of methodology, qualification of key staff proposed for assignment capability of transfer of knowledge and understanding of TOR.
- 9.4 The proposal can be rejected by the DAC, Ministry of Agriculture based on the recommendations of EMC at the time of technical evaluation of the assignment.
- 9.5 After completing the technical evaluation, the member of the EMC shall notify those consultants whose proposals do not meet the minimum standards and their financial proposals shall be returned un-opened.
- 9.6 The financial proposals of those who qualify the technical evaluation will be opened in the presence of the representatives of consultants who intends to attend. The proposal with the lowest bid will be considered.
- 9.7 The final award shall be subjected to the discussion on the terms of reference methodology, staffing, inputs of the EMC and various other terms & conditions of contracts as stated in the Common Agreement Format of the Department given in the Appendix. The discussion, however, shall not substantially alter the original TOR and the final TOR shall form part of the contract.

9.8 The selected consultant will not be allowed to substitute core staff without the consent of the DAC. If it is established that the core staff were substituted without the consent of DAC, the consultant will be disqualified..

**10. Facilities to be provided:**

The Directorate of Marketing & Inspection an attached office to the Ministry of Agriculture would support the consultant in obtaining requisite information from the offices of Govt. of India as well as from the implementing agencies of the scheme.

**11. Payment Schedule and Reporting:**

The payment shall be made considering the work performed by the consultant and subject to the submission of following reports:

<b>Quantum of payment</b>	<b>Stage/ Deliverables</b>	<b>Time limit</b>
<u>1st Installment</u> — 10% of contract value	On acceptance of letter of award and submission of inception report alongwith Bank Guarantee in prescribed Proforma.	Within 20 days from the date of selection of the agency.
<u>2nd Installment</u> — 50% of Contract value	On submission of Interim Report and Draft Report.	Within 85 days from submission of Inception Report.
<u>3<sup>rd</sup> Installment</u> — 40% of Contract value	On acceptance of Final Report & recommendation to the satisfaction of Ministry.	Within 15 days of acceptance of draft Final Report by the Department.

**12. Duration:**

12.1 The study /assignment will have to be completed in 120 days. The time taken by the DAC /EMC to give comments at various stages shall not be counted towards the set duration.

12.2 Time over-run may be liable to penalty @ 1% (one per cent) of the total cost of the study per day for maximum of fifteen calendar days beyond which it will tantamount to breach of the contract and in that case the consultant will have to refund the entire money paid to them along with an interest of 18% per annum.

### **13. Presentations:**

The selected consultant may be required to make the presentations, as per necessity of DAC.

### **14. Submission of Report:**

All the reports shall be submitted in the form of:

- Master copy with photographs, capable of yielding good photocopies;
- 10 bound hard copies, DTP produced of high quality;
- Soft copy and
- Loaded on CD of good quality.

### **15. Additional Work:**

The Consultant may be invited by the DAC to undertake work, which is either directly related to the above Scope of Work or is required by way of additional work for improving implementation of the scheme, on mutually agreed terms and conditions. The DAC reserves the right to award additional work to another Consultant, as appropriate.

### **16. Legal Agreement:**

The legal agreement to be signed between DAC and the selected consultant is given in the **Appendix-5**. This is a standard text and the blank spaced in the Appendix shall be filled-in specific to this assignment before the signing of the agreement.

### **17. Earnest Money Deposit :**

The tender should accompany Earnest Money Deposit (EMD) of Rs. 30,000/- separately. The EMD may be deposited in the form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any of the Commercial Bank. EMD should be in the name of PAO (PPM), Faridabad.

### **18. Date, Time and Place of Submission of BID**

The bid in sealed cover containing three separate sealed envelopes enclosing separately the bid security, technical proposal and financial proposal in prescribed format may be submitted to the Office of Agricultural Marketing Adviser to Government of India, Directorate of Marketing & Inspection, New CGO Building, A-Wing, NH-IV, Faridabad (HARYANA-121001) on or before **1700 hrs of 09.09.2011(Friday), 2011**. The bid security after the due date and time will not be accepted.

## **19. Opening of BID**

All the bids received till cut-off date and time will be opened on **13.09. 2011 (Tuesday) at 1500 hours** in the o/o Agricultural Marketing Adviser, Directorate of Marketing and Inspection, CGO Complex, NH-IV, Faridabad (Haryana) in the presence of those bidders or their authorized representatives who would wish to be present on the occasion.

**20.** Tender documents and other details can be obtained from the office of the Directorate of Marketing & Inspection, New CGO Complex, NH-IV, Faridabad – 121001 on any working day. Tender documents and other details can also be downloaded from websites --

<http://www.agmarknet.nic.in>

**21.** The competent authority reserves the right to alter or to cancel the tender in part or full without assigning any reasons thereof.

## **22. Dispute settlement**

In case of any dispute, the contract shall be interpreted in accordance with the laws of Union of India. All disputes arising out of this contract shall be referred to Joint Secretary-cum Agricultural Marketing Adviser who is the overall controlling authority of this Directorate. The venue of arbitration shall be New Delhi.

**REVISED OPERATIONAL GUIDELINES**  
**GRAMEEN BHANDARAN YOJANA**  
(Effective from **26.06.2008**)

**1. BACKGROUND**

It is well known that the small farmers do not have the economic strength to retain the produce with them till the market prices are favourable. There has been a felt need in the country to provide the farming community with facilities for scientific storage so that wastage and produce deterioration are avoided and also to enable it to meet its credit requirement without being compelled to sell the produce at a time when the prices are low. A network of rural godowns will enable small farmers to enhance their holding capacity in order to sell their produce at remunerative prices and avoid distress sales. Accordingly, Grameen Bhandaran Yojana, a Capital Investment Subsidy Scheme for Construction / Renovation of Rural Godowns was introduced in 2001-2002 and extended upto 31.03.2007. The Scheme has now been approved for implementation during the years 2007-12, with modifications in its operational guidelines for new projects to be sanctioned after 26 /06 /2008. Accordingly, revised operational guidelines of the scheme are applicable for new projects sanctioned on or after 26 /06 /2008 to 31.03.2012.

**2. OBJECTIVES**

The main objectives of the scheme include creation of scientific storage capacity with allied facilities in rural areas to meet the requirements of farmers for storing farm produce, processed farm produce and agricultural inputs; promotion of grading, standardization and quality control of agricultural produce to improve their marketability; prevention of distress sale immediately after harvest by providing the facility of pledge financing and marketing credit; strengthen agricultural marketing infrastructure in the country by paving the way for the introduction of a national system of warehouse receipts in respect of agricultural commodities stored in such godowns and to reverse the declining trend of investment in agriculture sector by encouraging private and cooperative sectors to invest in the creation of storage infrastructure in the country.

**3. SALIENT FEATURES**

**Eligible Organizations**

- i) The project for construction of rural godowns can be taken up by individuals, farmers, Group of farmers/growers, Partnership/ Proprietary firms, Non-Government Organizations (NGO's), Self Help Groups (SHGs),

Companies, Corporations, Co-operatives, Local Bodies other than Municipal Corporations, Federations, Agricultural Produce Marketing Committees, Marketing Boards and Agro Processing Corporations in the entire country. Assistance for renovation of rural godowns will, however, be restricted to godowns constructed by cooperatives only.

### **Location**

- ii) Under the scheme, the entrepreneur will be free to construct godown at any place, as per his/her commercial judgment except for the restriction that it would be outside the limits of Municipal Corporation area. Rural godowns constructed in the Food Parks promoted by the Ministry of Food Processing Industries shall also be eligible under the scheme for assistance.

### **Size**

- iii) Capacity of a godown shall be decided by an entrepreneur. However, subsidy under the scheme shall be restricted to a minimum capacity of 100 tonnes and maximum capacity of 10,000 tonnes. **No maximum ceiling on subsidy in the case of projects of rural godowns of Cooperatives assisted by NCDC.**
- iv) Rural godowns of smaller size upto 50 tonnes capacity will also be eligible for subsidy under the scheme as a special case based on viability analysis depending on the topography/special requirement of the State/Region. In hilly areas\*, rural godowns of smaller size upto 25 tonnes capacity will also be eligible for subsidy. For this, NABARD will issue appropriate guidelines.

\*where the project site is located at a height of more than 1000 meters above mean sea level.

### **Conditions for Scientific Storage**

- v) Godowns built under the scheme shall be structurally sound on account of engineering considerations and functionally suitable to store the agricultural produce. The general conditions for scientific construction will be as follows:
  - a) The construction of godown shall be as per Central Public Works Department/State Public Works Department specifications or any other standard specifications laid down in this behalf. The godown shall be properly ventilated, shall have well fitted doors, windows and ventilators and shall be waterproof (control of moisture from floor, walls and roof etc.)
  - b) The godown structure shall have protection from rodents.
  - c) The godown shall have protection from birds (windows / ventilators with jali).

- d) The openings of godown such as doors, windows etc. shall be designed in such a manner that the godown can be sealed for effective fumigation etc.
- e) The godown complex shall have an easy approach road, pucca internal roads, proper drainage, arrangements for effective control against fire and theft and also have arrangements for easy loading and unloading of stocks.
- vi) The entrepreneur may obtain a license to operate the godown, if so required by the concerned State Government, under the State Warehousing Act or any other relevant laws. **All Rural Godowns to be constructed under the Scheme in future, should be confirming to the technical specifications relating to the implementation of the Negotiable Warehouse Receipt System (NWRS).** The rural godowns of 1000 tonnes capacity and more shall be considered as eligible for assistance under the Scheme, only on giving an undertaking alongwith the application that they would be implementing the Negotiable Warehouse Receipt System. DMI in consultation with the Department of Food and Public Distribution and NABARD shall modify godown specifications to meet the requirements of implementation of Negotiable Warehouse Receipt System and NABARD shall ensure that these specifications are in-built in the eligibility criteria for giving subsidy to the rural godowns of any size under the Scheme.

#### **Credit Linked Assistance**

- vii) Subsidy under the scheme is linked to institutional credit and will be available to only such projects as are financed by Commercial Banks, Regional Rural Banks, State Cooperative Banks (SCBs), State Co-operative Agricultural and Rural Development Bank (SCARDBs), Agricultural Development Finance Companies (ADFCs), North Eastern Development Finance Corporation (NEDFI), Urban Cooperative Banks etc. Loan to the entrepreneurs from banks for the construction of godowns would carry an adequate long-term repayment period.
- viii) Assistance under the scheme shall be available on capital cost of construction of godown including the cost of allied facilities like boundary wall, internal road, platform, internal drainage system, weighing, grading, packaging, quality certification, warehousing facilities which are functionally required to operate the godown.

#### **Pledge Loan Facility**

- ix) The farmers keeping their produce in the godowns shall be eligible to avail pledge loan on hypothecation of their produce. The terms and conditions governing pledge loans viz. margin, rate of interest, period of pledge, amount etc. will be as per the guidelines issued by RBI/NABARD and as per normal banking practices followed by the financial institutions.

## Training

- x) A general awareness programme on the scheme for the farmers and a training programme for the entrepreneurs for construction, maintenance and operation of rural godowns will be organized by the National Institute for Agricultural Marketing, Jaipur (NIAM) and other National/State level Institutions.

## Implementation Period

- xi) Implementation of the scheme shall be continued beyond **31.03.2007 upto 31.03.2012.**
- xii) The modified scheme will be applicable to all new projects for construction / renovation of rural godowns in respect of which loans are sanctioned on or after **26/06/2008 upto 31/3/2012.**

## Nodal Agency

- xiii) The scheme shall be implemented by the Directorate of Marketing and Inspection (DMI), an Attached Office of Department of Agriculture & Cooperation. A list of Regional/ Sub Offices of DMI is enclosed at Annexure-VI.

## Target

- xiv) Under the Modified Scheme, creation of new **85 lakh tonnes** and renovation of **5 lakh tonnes** of rural storage capacity is targeted. **(Total 90 Lakh M.T.)**
- xv) The sanction of projects in a State would be restricted to a maximum of **18 lakh tonnes (20% of the total capacity of 90 lakh tonnes envisaged during the XI Plan), but in specific circumstances the unused quota of a State can be diverted to another State by a conscious decision taken by a Committee to be constituted in the Ministry of Agriculture for this purpose.**
- xvi) 5 lakh tonnes would be reserved for small farmers and 5 lakh tonnes for cooperatives **during the XI Plan but a conscious decision for diverting this reserved quota to other categories can be taken by the Committee to be constituted in the Ministry as stated above**

## Insurance

- xvii) It will be the responsibility of the owner of the godown to have the insurance for the godown.

## Subsidy

xviii) Rate of subsidy shall be:-

- (a) 33.33% of the capital cost of the project in case of projects located in North – Eastern States, hilly areas and those belonging to **Women Farmers/ their self help groups / co-operatives and SC/ST entrepreneurs & their self-help groups/ Co-operatives** subject to a maximum ceiling on subsidy of **Rs.62.50 lakh. No maximum ceiling on subsidy in the case of cooperatives assisted by NCDC;**
- (b) 25% of the capital cost of the project to all categories of farmers (**Other than Women Farmers**), agriculture graduates, cooperatives and State/ Central Warehousing Corporations subject to a maximum ceiling on subsidy of **Rs. 46.87 lakh. No maximum ceiling on subsidy in the case of cooperatives assisted by NCDC;**
- (c) 15% of the capital cost of the project to all other categories of individuals, companies & corporations etc., subject to a maximum ceiling on subsidy of **Rs. 28.12 lakh;** and
- d) 25% of the capital cost of the project for renovation of godowns of cooperatives with assistance from NCDC.

xix) Capital cost of the project for the purpose of subsidy under the scheme shall be calculated as follows:

**a) For godowns up to 1000 tonnes capacity** – Project cost as appraised by financing Bank or actual cost or **Rs 2500/-** per tonne of storage capacity, whichever is lower;

**b) For godowns exceeding 1000 tonnes capacity** – Project cost as appraised by Bank or actual cost or **Rs 1875/-** per tonne of storage capacity, whichever is lower. However, for godowns exceeding 10,000 tonnes capacity, the subsidy would be restricted to that admissible for capacity of 10,000 tonnes only, **subject to the relaxations made under para 3 (xviii) above for projects of the cooperatives;**

**c) For renovation of godowns by cooperatives with assistance from NCDC** - project cost as appraised by Bank / NCDC or actual cost or **Rs.625/-** per tonne of storage capacity, whichever is lower.

xx) No beneficiary shall draw subsidy for the godown project or any of its component from more than one source.

xxi) The capacity of godown shall be calculated @ 0.4 M.T. per cu. mtr.

### **Release of Subsidy**

xxii) Subsidy for the projects under the scheme shall be released through NABARD for projects financed by Commercial, Cooperative and

Regional Rural Banks, ADFCs, SCBs, SCARDBs, NEDFI and scheduled PUCBs and other institutions eligible for refinance from NABARD and through NCDC for projects financed by NCDC or by Cooperative Banks in accordance with its eligibility guidelines.

### **Adjustment of subsidy in Borrower's Account**

xxiii) The subsidy released to the bank / NCDC for an individual project will be kept in a separate borrower-wise account. The adjustment of subsidy will be back ended. Accordingly, the full project cost including the subsidy amount, but excluding the margin money contribution from the beneficiary, would be disbursed as loan by the banks. The repayment schedule will be drawn on the loan amount in such a way that the total subsidy amount is adjusted after full bank loan component net of subsidy with interest is liquidated but not before 5 years from the date of disbursement of first instalment of loan.

### **No interest chargeable on subsidy portion**

xxiv) The subsidy admissible to the promoter under the scheme will be kept in the Subsidy Reserve Fund Account (Borrower-wise) in the books of the financing banks. No interest would be charged on this by the Bank. In view of this, for purposes of charging interest on the loan component, the subsidy amount should be excluded. The balance lying to the credit of the subsidy reserve fund account will not form part of demand and time liabilities for the purpose of SLR/CRR.

## **4. INSTITUTIONAL LENDING**

### **A. Eligible Financing Institutions**

The eligible financing institutions under the scheme are:-

- i) Commercial Banks, Regional Rural Banks (RRBs), State Cooperative Banks (SCBs), State Co-operative Agricultural and Rural Development Banks (SCARDBs), Agricultural Development Finance Companies (ADFCs), Scheduled Urban Coop. Banks, North Eastern Development Finance Corporation (NEDFI), and such other institutions eligible for refinance by NABARD.
- ii) NCDC and Cooperative Banks recognized by NCDC in accordance with its eligibility guidelines.

### **B. Term Loan**

i) Minimum 50% of the project cost (46.67% in case of NE States, hilly areas, **Women Farmers/ their self help groups / co-operatives and SC/ST entrepreneurs & their self-help groups/ Co-operatives** ) is to be raised as term loan from the financing banks. As the subsidy is back-ended, eligible amount of subsidy would be initially allowed as term loan to the

beneficiary. The repayment schedule will be drawn on the total loan amount (including subsidy). The subsidy amount will be adjusted after liquidation of bank loan (net of subsidy) but not before 5 years from the date of disbursement of first instalment of term loan.

- ii) Depending upon the cash flow, the term loan would carry an adequate long term repayment period, not less than 5 years including a grace period of one year.
- iii) Rate of interest to borrowers on term loan shall be as per RBI guidelines. Interest will be chargeable from the date of the first disbursement of loan.
- iv) The financial institution may also provide working capital separately for undertaking business by entrepreneurs.
- v) NDCDC may follow its own norms for period of term loan, its repayment, moratorium, interest rate etc.

## 5. PATTERN OF ASSISTANCE

### i) FOR PROJECTS FOR WHICH SUBSIDY ROUTED THROUGH NABARD

#### Pattern of funding

	Projects located in States/ areas other than NE States/ hilly areas, and projects not belonging to women farmers/ SC/ ST entrepreneurs & their self-help groups/ cooperatives		Projects located in NE States/ hilly areas**/ & projects belonging to Women Farmers***/ SC/ST entrepreneurs & their self help groups/ Co-operatives****
Source of finance	Farmers@, Agriculture Graduates, Cooperatives and State / Central Warehousing Corporations.	Individuals, Companies and Corporations etc.	
Owner's minimum contribution*	25%	25%	20%
Subsidy from the Govt.	25%	15%	33.33%
Term loan from eligible Financing institutions (Minimum)	50%	50%	46.67%

- @ Farmer is a person whose main source of income is from Agriculture.
- \* Cost of land not exceeding 10% of the project cost can form part of the owner's contribution.
- \*\* Where the project site is located at a height of more than 1000 meters above mean sea level.
- \*\*\* In case of partnership/ co-ownership, the ownership of women partners/ members shall be to the extent of 50% or more in the project to consider an application under the category of women farmer.
- \*\*\*\* SC/ST Cooperative to be certified by the concerned officer of the State Government.

**Mode of release**

a) **Advance subsidy:** 50% of the subsidy amount will be released to NABARD by Deptt of Agriculture and Cooperation in advance. Accordingly NABARD would release subsidy to participating banks in advance for keeping the same in the Subsidy Reserve Fund Account of the concerned borrower. This amount of 50% advance subsidy would be released by NABARD to the participating banks on submission of a project profile-cum-claim form (Annexure-I).

b) **Final subsidy :** The remaining 50% of the subsidy amount would be disbursed to the participating bank(s) by NABARD after conduct of an inspection by a Joint Inspection Committee comprising of officers from NABARD, participating bank and Directorate of Marketing & Inspection (DMI) in the concerned State.

ii) **FOR PROJECTS FOR WHICH SUBSIDY ROUTED THROUGH NCDC**

**Pattern of funding**

For Cooperatives located in the States/ areas other than NE States/ hilly areas, and projects not belonging to women farmers/ SC/ ST entrepreneurs & their self-help groups/ cooperatives

<u>From NCDC to State Govt.</u>	<u>From State Govt. to society</u>
<u>society</u>	
Term loan - 65%	Term loan - 50%
Subsidy - 25%	Share Capital - 15%
	Subsidy - 25%
	Society share - 10%

**For Cooperatives located in NE States/ hilly areas/ & projects belonging to Women Farmers/ SC/ST entrepreneurs & their self-help groups/ Co-operatives**

<u>From NCDC to State Govt. society</u>	<u>From State Govt. to society</u>
Term loan - 56.67%	Term loan - 50.00%
Subsidy - 33.33%	Share Capital - 06.67%
	Subsidy - 33.33%
	Society share - 10.00%

### Through Cooperative Banks / directly to Cooperative Societies

S.No.	Source of Finance	Cooperatives located in the States/ areas other than NE States/ Hilly areas and cooperatives not belonging to women farmers/ SCs/ STs/ their self-help groups	Cooperatives located in NE States/ Hilly areas* and for <b>Women Farmers/ their self help groups / co-operatives and SC/ST entrepreneurs &amp; their Co-operatives</b>
i)	Promoter's contribution (Minimum)**	25%	20%
ii)	Subsidy from the Govt	25%	33.33%
iii)	Term loan (Minimum)	50%	46.67%

\* Where the project site is located at a height of more than 1000 meters above mean sea level .

\*\* Cost of land not exceeding 10% of the project cost can form part of the owner's contribution.

#### **Mode of release**

a) 50% of subsidy amount shall be released on approval and acquisition of land and balance 50% of subsidy amount shall be provided after godown has reached roof level.

b) 100% of subsidy amount shall be released in case of renovation of godowns after work of repair and renovation is taken up.

c) The subsidy provided as interest free loan shall be adjusted only after construction of godown has been completed to the satisfaction of NCDC.

#### 6. **PLEDGE LOAN**

The farmers keeping their produce in the godowns shall be eligible to avail on hypothecation of produce upto 75% of the value of produce pledged subject to a ceiling of Rs.5 lakh per borrower. Such loan shall be for a period of upto 12 months. The rate of interest on such loans shall be as per RBI guidelines. The banking institutions shall accept the godown receipts on its being duly endorsed and delivered to bank for pledge loan against hypothecation of produce as per RBI guidelines. The pledge loan advance under Grameen Bhandaran Yojana will qualify under 'Direct Agriculture - priority sector lending'.

## **7. TIME LIMIT FOR COMPLETION**

A time limit of 15 months is prescribed for completion of the project from the date of disbursement of first instalment of loan. However, if reasons for delay are justified, a further grace period upto 6 months may be allowed by the participating bank. If the project is not completed within stipulated period, the benefit of subsidy shall not be available and advance subsidy has to be refunded forthwith

## **8. REFINANCE ASSISTANCE FROM NABARD**

### **A. For Construction of Rural Godowns**

For construction of rural godowns, NABARD would provide refinance, if required by commercial bank / RRBs/ ADFCs / SCBs/ SCARDBs and such other eligible institutions @ 90% of the amount financed by them as term loan. However, quantum of refinance is 95% in case of SCARDBs in North Eastern Region. The quantum of refinance from NABARD could vary from time to time. Rate of interest on refinance will be as decided by NABARD from time to time.

### **B. For Pledge Loan**

For Pledge Loan, NABARD will also provide refinance to Cooperative Banks as per NABARD's norms which are as under:

- i) Facility of pledge finance is extended to all cultivators whether they be the borrowing members of PACS or not and the DCCBs are permitted to directly finance individual cultivators on the strength of the pledge;
- ii) Quantum of pledge loan will be upto 75% of value of actual produce pledged subject to a ceiling of Rs.5 lakh per borrower;
- iii) The period of pledge loan is upto 12 months;
- iv) Farmers are given freedom to take back their produce once the pledge loan is repaid; and
- v) Rate of interest on re-finance against pledge loan will be as decided by NABARD from time to time.

## **9. PUBLICITY AND TRAINING**

The general awareness programme on the scheme for the farmers and the training programme for the entrepreneur for construction, maintenance and operation of rural godown will be organised by the National Institute for Agriculture Marketing, Jaipur in collaboration with other institutions like BIRD, TOPIC etc.

## **10. OTHER CONDITIONS**

- i) Rural godowns may be treated as infrastructure for financing.
- ii) The participating banks / NCDC / NABARD, etc., will adhere to their own norms for appraisal of projects.
- iii) A signboard at the site "Assisted under Gramin Bhandaran Yojana of Ministry of Agriculture, Government of India" will be exhibited.
- iv) Govt.'s interpretation of various terms will be final.
- v) Besides Joint Inspection Committee (JIC) inspection, pre & post completion inspections of the project may be undertaken to verify physical, financial and operational progress, as and when required.
- vi) Govt. reserves the right to modify, add and delete any term and condition without assigning any reason.

## **11. PROCEDURE TO BE FOLLOWED FOR SANCTIONING OF PROJECT AND RELEASE OF SUBSIDY**

### **Projects financed through Banks**

- i) Promoter will submit the project proposal for term loan and subsidy to Bank on application form as prescribed by the concerned Bank along with project report and other documents for appraisal and sanction of loan. A copy of the proposal shall also be endorsed by the promoter to Sub Office/ Regional Office of DMI as per list at Annexure VI.
- ii) Bank after appraisal and sanctioning of project and disbursement of first instalment of loan will furnish a brief project profile-cum-claim form for advance subsidy in the prescribed form given at Annexure-I along with a copy of bank's sanction letter to RO, NABARD with a copy to the Sub Office/ Regional Office of DMI as per list at Annexure VI.

iii) NABARD on receipt of project profile-cum-claim form from the participating bank, will sanction and release 50% advance subsidy to the participating bank for keeping the same in the Subsidy Reserve Fund Account (Borrower-wise). NABARD will forward a copy of claim form as indicated in Annexure I to the Head Office of DMI project-wise for replenishment or adjustment against advance subsidy provided by DMI to NABARD. The release of subsidy by NABARD will be subject to availability of funds from DMI.

iv) When the project is complete, the promoter will inform the bank which will initiate action for an inspection by a Joint Inspection Committee consisting of officials from bank, NABARD and DMI to ensure that the rural godown conforms to approved technical & financial parameters **However, for rural godowns of upto 1000 MTs capacity, the Ministry of Agriculture will consult NABARD and subject to their willingness, the present system of having three members Committee would be continued, otherwise the Joint Inspection Committee for Rural Godowns of upto 1000 MT capacity, will be downsized to only two officials, one from the bank concerned and the other one from the DMI.**

v) The Joint Inspection Committee shall consult the Head of the Gram Panchayat / Member of concerned Local Body before making recommendations for release of final subsidy for each project.

vi) After inspection is conducted, the bank will submit the claim form for final subsidy in the prescribed format given at Annexure II to NABARD, in triplicate, with a copy to Regional Office/Sub-Office, DMI. The inspection report of Joint Inspection Committee and completion certificate should invariably be enclosed with claim form for final subsidy. NABARD shall release the final subsidy to banks which will be replenished by DMI or adjusted against the subsidy amount provided to NABARD in advance.

### **Projects financed through NCDC**

i) NCDC shall provide assistance to the cooperatives for construction/renovation of godowns.

ii) The cooperative societies shall formulate proposals in the format prescribed by NCDC and shall submit to RCS/State Govt. or directly to NCDC.

iii) The RCS/State Govt. shall examine the proposal and shall recommend to NCDC for consideration.

iv) NCDC shall communicate its sanction to the State Govt. and a counter sanction shall be issued by the State Govt. to the societies.

- v) The pattern of funding, interest rates, mode of release of sanctioned assistance shall be as per NCDC's norms and policies as circulated from time to time.
- vi) The State Govt. shall periodically furnish progress report to the NCDC and NCDC shall furnish the same to DMI.
- vii) DMI shall release advance subsidy for parking in NCDC's account. The project-wise subsidy shall be adjusted / replenished by DMI.
- viii) NCDC shall furnish utilisation certificate to DMI.
- ix) NCDC and DMI may undertake inspection of godowns to verify the utilization on a random basis.

## **12. MONITORING**

- i) The monitoring of each project shall be done by DMI through its Regional/ Sub-Offices (Annexure VI) and review will be done on monthly basis with NABARD/NCDC.
- ii) As mentioned in para 11(iv), a Joint Inspection Committee consisting of officials from NABARD, NCDC, participating bank(s), as the case may be, and DMI would inspect the project within the overall scope of the operational guidelines of the scheme and would submit its report in the format at Annexure-V which should be enclosed with Annexure II. For this purpose, the promoters/participating banks/NABARD/DMI will initiate necessary action to get the inspection conducted on the project site by the Joint Inspection Committee as soon as the project is completed, so as to avoid any delay in release / adjustment of subsidy.
- iii) After crediting the final instalment of subsidy in the reserve fund of the borrower, a utilization certificate as per Annexure III is required to be submitted by the participating bank to NABARD/ NCDC as the case may be to the effect that amount of subsidy received by them has been fully utilized/adjusted in the books of account under the sanctioned terms and conditions of the project, within the overall guidelines of the scheme.
- iv) The progress report of the scheme as per format at Annexure – IV shall be sent by NABARD / NCDC directly to the Head Office of DMI on monthly basis.

\*\*\*

**Annexure –I**

**FORMAT FOR PROJECT PROFILE -CUM -CLAIM FORM FOR CLAIMING  
50% ADVANCE SUBSIDY/REFINANCE**

**(TO BE SUBMITTED BY BANK IN TRIPLICATE TO NABARD WITH A COPY  
TO DMI)**

To

- (1) Regional Office, NABARD
- (2) Regional/ Sub-office,  
(nearest, as per addresses enclosed)  
Directorate of Marketing & Inspection,

**CAPITAL INVESTMENT SUBSIDY SCHEME FOR CONSTRUCTION/  
RENOVATION OF RURAL GODOWNS.**

**PART- I**  
**(For use by Bank)**

1. i) Name & address of project including Tehsil/Taluka/District  
ii) Whether located in NE States/Hilly areas i.e., above 1000 MSL
2. i) Name and address of promoter.  
ii) whether belongs to SC/ST / their cooperative, if yes, specify :  
iii) whether farmer\*/agriculture graduate/SWC/CWC/Cooperative  
a) If farmer, whether a small farmer\*\*  
iv) whether individual/company/corporation/others

\* farmer is a person whose main source of income is from Agriculture.

\*\* Small farmer is a person having less than 2.5 acres of irrigated land or 5 acres of dry land.

3. Entitlement of subsidy (15%/25%/33.33%)
4. Name & address of financing bank
5. Date of receipt of proposal/application.
6. a) Amount of loan sanctioned  
b) Date of sanction of loan  
c) Date of disbursement of first instalment
7. Itemwise financial projections

	As per project report (Rs)	As appraised by bank (Rs.)
--	-------------------------------	-------------------------------

- i) Land
- ii) Godown
- iii) Allied facilities

- a) Boundary wall
- b) Internal road
- c) Others (to be specified)

Total outlay :

8. Means of finance

	As per project report (Rs)	As appraised by bank (Rs.)
--	-------------------------------	-------------------------------

- Promoters contribution
- Bank loan
- Any other source

Total:

9. Capacity of godown:

	No. of chambers	Size (cu.mtrs)	Capacity (in tones)
--	-----------------	-------------------	------------------------

- i) New unit to be created
- ii) Existing unit, if any
- ii) Renovation of  
Cooperative godowns

10. Rate of interest ( to be charged)

%

11. Brief coverage on technical feasibility and financial viability.

12. Other relevant information including as to whether the godown would be for self use/to be leased out to private or Govt. agencies/to store farmers produce on rent and commodity to be stored.

13. The project has been appraised and found to be technically feasible and financially viable. We intend/do not intend to avail of refinance from NABARD. The refinance amount is Rs. \_\_\_\_\_(if to be availed).

14. An amount of Rs. \_\_\_\_\_(Rupees \_\_\_\_\_) being the 50% of the eligible amount of subsidy may please be released in respect of the project for crediting to the “Subsidy Reserve Fund Account – Borrower-wise”.

15. We note that a time limit of 15 months is stipulated for completion of the project from the date of disbursal of first instalment of loan. If reasons for delay in completion of the project are justified, a maximum grace period of up to 6 months may be allowed for completion of project. We also note that the advance subsidy has to be refunded forthwith if the project is not completed within the above stipulated period and as per the broad parameters of the scheme. It is further noted

that in case of any delay in refund of subsidy, the participating bank/beneficiary will be liable for payment of penal interest. It is also confirmed that the project does not fall within a Municipal Corporation area.

Place : \_\_\_\_\_  
Date: Seal and signature of the  
Authorised signatory of Bank

- Enclosures –
- 1) Project report
  - 2) Land documents
  - 3) Loan sanction letter issued by competent authority
  - 4) Brief coverage on technical feasibility & financial viability
  - 5) Proof of category
  - 6) Affidavit of the beneficiary that he has not availed/shall not avail subsidy for the project from any other source.

**PART-II**  
**(For use of RO, NABARD)**

*(A) For use by RO, NABARD*  
Advance subsidy

The claim of advance subsidy of Rs. \_\_\_\_\_ is forwarded herewith for release of the same.

Date: \_\_\_\_\_  
Authorized signatory,  
Regional Office, NABARD.

*(B) For use by NABARD*

Scheme Code	Project Code
State Code	Bank Code
District Code	

An amount of Rs. \_\_\_\_\_ is released as advance subsidy on \_\_\_\_\_ (name of the bank) vide subsidy disbursement advise no. \_\_\_\_\_ (copy enclosed). This amount may please be replenished/adjusted by DMI.

Date: \_\_\_\_\_  
Authorized signatory,  
Head Office, NABARD.

*(C) For use by HO, DMI*

An amount of Rs. \_\_\_\_\_ as advance subsidy against above mentioned claim is hereby released/replenished to NABARD vide D.D No. \_\_\_\_\_ dated \_\_\_\_\_ drawn on \_\_\_\_\_ (Bank)

Date: \_\_\_\_\_  
Authorized signatory,  
Head Office,  
DMI

**FORMAT FOR CLAIMING FINAL INSTALMENT OF SUBSIDY**

(To be submitted by Bank in triplicate to NABARD with a copy to DMI)

To

- (1) The Regional Office, NABARD/
- (2) Regional/ Sub-office,  
(Nearest, as per addresses enclosed)  
Directorate of Marketing & Inspection,

**CAPITAL INVESTMENT SUBSIDY SCHEME FOR CONSTRUCTION /  
RENOVATION OF RURAL GODOWN.**

(For use by Bank)

1.
  - i) Name & address of project including Tehsil/Taluka/District
  - ii) Whether located in NE States/Hilly areas i.e. above 1000 MSL
2.
  - i) Name and address of promoter.
  - ii) whether belongs to SC/ST / their cooperative, if yes, specify :
  - iii) whether farmer\*/agriculture graduate/SWC/CWC/Cooperative
    - a) If farmer, whether a small farmer\*\*
  - iv) whether individual/company/corporation/others

\* farmer is a person whose main source of income is from Agriculture.

\*\* Small farmer is a person having less than 2.5 acres of irrigated land or 5 acres of dry land.

3. Entitlement of subsidy (15%/25%/33.33%)

4. Name & address of financing bank

5. Date of receipt of proposal/application.

6.
  - a) Amount of loan sanctioned
  - b) Date of sanction of loan
  - c) Date of disbursement of first instalment
  - d) Date of disbursement of last instalment
  - e) Total loan amount disbursed

7. Itemwise cost of project

	As per project report	As appraised by Bank	Actual cost
--	--------------------------	-------------------------	-------------

- i) Land
- ii) Godown
- iii) Allied facilities

- a) Boundary wall
  - b) Internal road
  - c) Others (to be specified )
- Total :

8. Source of finance

	As per project report (Rs)	As approved by bank (Rs.)	Actual (Rs.)
• Promoters contribution			
• Bank loan			
• Any other source			
Total			

9. Capacity:

	No. of chambers	Size ( cu.mtrs).	Capacity (in tones)
i) New capacity created			
ii) Existing unit, if any			
iii) Renovation of Cooperative godowns			

10. Total entitlement of subsidy

Rs.

11. Amount of advance subsidy released

Rs.

12. Balance subsidy to be released

Rs.

13. Date of sanction of refinance by NABARD

14. Date of amount of refinance released by NABARD

15. Construction/renovation has been carried out as per technical parameters envisaged under the project.

16. Since the project is complete as per terms and conditions stipulated under the scheme and final inspection of godown has been conducted, an amount of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) being the final instalment of subsidy may please be released for crediting to the “Subsidy Reserve Fund Account – Borrower-wise”.

17. The following documents are enclosed :-

- a) Copy of Joint Inspection Committee Report.
- b) Compliance report from bank, if any
- c) Completion certificate signed by promoter and verified by Joint Inspection Committee.
- d) Proof of category

( \_\_\_\_\_ )

Place :

Seal and signature of the  
Branch Manager of Bank

Date

**PART-II**

**(For use of RO, NABARD)**

*(A) For use by RO, NABARD*

An amount of Rs. \_\_\_\_\_ as final instalment of subsidy towards the above claim of \_\_\_\_\_ (name of the bank) in respect of \_\_\_\_\_ (name of the project) may be released.

Date:

(\_\_\_\_\_)   
 Authorized signatory,   
 Regional Office, NABARD.

*(B) For use by NABARD*

Scheme Code  
State Code  
District Code

Project Code  
Bank Code

An amount of Rs. \_\_\_\_\_ is released as final subsidy on \_\_\_\_\_ (name of the bank) vide subsidy disbursement advise no. \_\_\_\_\_ (copy enclosed). This amount may please be released by DMI.

Date:

(\_\_\_\_\_)   
 Authorized signatory,   
 Head Office, NABARD.

*(C) For use by HO, DMI*

An amount of Rs. \_\_\_\_\_ as final subsidy against above mentioned claim is hereby replenished/adjusted to NABARD vide D.D No. \_\_\_\_\_ dated \_\_\_\_\_ drawn on \_\_\_\_\_ (Bank)

Date:

(\_\_\_\_\_)   
 Authorized signatory,   
 Head Office, DMI

**FORMAT FOR UTILIZATION CERTIFICATE**

**(FOR THE USE OF FINANCING BANK TO BE SUBMITTED, IN TRIPLICATE, TO THE REGIONAL OFFICE OF NABARD)**

**CAPITAL INVESTMENT SUBSIDY SCHEME FOR CONSTRUCTION / RENOVATION OF RURAL GODOWNS**

1. Name, address/location of the project:
2. Name and address of the beneficiary :
3. Name and address of the financing bank :
4. Date of sanction of loan by bank :
5. Date of inspection by Joint Inspection Committee :
6. Date of completion of the project :
7. (i) Total financial outlay - Rs.  
(ii) Margin money - Rs.  
(iii) Bank loan - Rs.  
(iv) Subsidy received Date of receipt Amount Date of  
credit to the from NABARD (Rs.) Subsidy  
Reserve  
Fund A/c of the  
Borrower  
(a) 50% Advance Subsidy  
(b) Final installment of subsidy -----  
Total =====
8. (i) Capacity created  
Volume Capacity No. of Chambers  
(cubic mtrs.) (In tonnes)

(a) New Unit

(b) Renovation

9. Rate of interest charged by financing bank - % p.a.  
a) In the case of CBS -PLR - % P.A.

b) In the case of others-  
PLR of Convener bank of SLBC

10. The bank has/has not availed of refinance from NABARD.

11. This is to certify that the full amount of subsidy received in respect of the above project has been fully utilized (by way of crediting to the "Subsidy Reserve Fund Account – Borrower-wise) and adjusted in the books of account under the sanctioned terms and conditions of the project and within the overall guidelines of the scheme.

Place

Date

Seal and Signature of the  
Branch Manager (Financing bank)

**Annexure-IV**

**PROGRESS OF CAPITAL INVESTMENT SUBSIDY SCHEME FOR RURAL GODOWNS**

**SANCTIONED/PENDING SCHEME (ABSTRACT)\***

STATUS AS ON \_\_\_\_\_

Sl .No.	State	Name of the project	Location	Capacity (tonnes)	TFO Sanctioned	Bank loan	Promoter's Contribution	Total eligible subsidy	Subsidy released to financing banks		
									Adv a-nce	Fin al	Tota l

\* The above information break-up may be furnished for projects sanctioned to farmers/small farmers/SC/ST entrepreneurs and their cooperatives separately.

**PROFORMA FOR JOINT INSPECTION REPORT OF GODOWN  
CONSTRUCTED UNDER GRAMEEN BHANDARAN YOJANA**

Date of Inspection :

1. Members of Joint Inspection Committee

Organization	Name	Designation	Address
--------------	------	-------------	---------

- i) NABARD
- ii) Financing bank
- iii) DMI

2. i) Name & address of project including Tehsil/Taluka/District  
ii) Whether located in NE States/Hilly areas i.e., above 1000 MSL

3. i) Name and address of promoter.  
ii) whether belongs to SC/ST / their cooperative, if yes, specify :  
iii) whether farmer\*/agriculture graduate/SWC/CWC/Cooperative  
a) If farmer, whether a small farmer\*\*  
iv) whether individual/company/corporation/others

\* farmer is a person whose main source of income is from Agriculture.

\*\* Small farmer is a person having less than 2.5 acres of irrigated land or 5 acres of dry land.

4. Rate of entitlement of subsidy i.e. 15% / 25% / 33.33%

5. Use of godown

- i) Own use/to store farm produce on rental/to be leased out to private or Govt. agency
- ii) Commodity(ies) to be stored

6. Name & address of financing bank

7. i) Date of sanction of loan  
ii) Amount of loan sanctioned  
iii) Date of disbursement of first instalment  
iv) Date of disbursement of last instalment  
v) Total loan amount disbursed

8. i) Date of completion of the project  
 ii) Date of intimation of completion to NABARD & DMI

9. Item-wise cost of project

	As per Project Report	As appraised by Bank	Actual
i) Land			
ii) Godown			
iii) Allied facilities			
a) Boundary wall			
b) Internal road			
c) Others (to be specified )			
Total :			

10. Source of finance

	As per project report (Rs)	As approved by bank (Rs.)	Actual (Rs.)
• Promoters contribution			
• Bank loan			
• Any other source			
Total			

11. Capacity:

	No. of chambers	Size (cu.mtrs.)	Capacity ( in tonnes)
i) Capacity created			
ii) Existing unit, if any			
iv) Renovation of cooperative godowns			

12. Total entitlement of subsidy Rs.

13. Amount of advance subsidy released Rs.

14. Balance subsidy to be released Rs.

15. a) Whether project completed in time  
 b) Whether construction/renovation has been carried out as per technical parameters envisaged under the scheme,  
 c) If not, please specify the deviation(s).  
 d) Whether the godown has been insured

16. Recommendations of the Joint Inspection Committee

(Signature and date)

- (i) NABARD
- (ii) Financing Bank
- (iii) DMI

**LIST OF REGIONAL / SUB-OFFICE OF DIRECTORATE OF MARKETING & INSPECTION WITH ADDRESSES**

Andaman & Nicobar Island

Asstt. Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection,  
General pool Offices Building,  
4<sup>th</sup> Floor, A Wing, DF Block,  
Sector-1, Salt Lake,  
Kolkata-700064  
Ph.033-23340845, 23347553

Andhra Pradesh

Asstt. Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection  
Kendriya Sadan, 2<sup>nd</sup> Floor  
Sultan Bazar, Hyderabad-500095  
Ph.040-24657446, 24731637

Arunachal Pradesh

Asstt. Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection  
Regional Office, Rukminigaon,  
Navaratna Path, House No. 09,  
1<sup>st</sup> Floor, P.O. Khanapara,  
Guwahati-781 022 (Assam)  
Ph.0361-2229272, 2229273

Assam

Asstt. Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection  
Regional Office, Rukminigaon,  
Navaratna Path, House No. 09,  
1<sup>st</sup> Floor, P.O. Khanapara,  
Guwahati-781 022 (Assam)  
Ph.0361-2229272, 2229273

Bihar

Asstt. Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection  
Nagina Niketan OPP. A.N.College,  
Boring Road Patna-800013  
Ph. 0612-2266691

### Chandigarh

Asstt. Agricultural Marketing Adviser  
Directorate of Marketing & Inspection,  
6<sup>th</sup> Floor, Kendriya Sadan,  
Sector 9 'A',  
Chandigarh-160 047  
Ph.0172 – 2743201

### Chhatisgarh

Asstt. Agricultural Marketing Adviser  
Directorate of Marketing & Inspection,  
33, Anand Nagar,  
RAIPUR, Chhatisgarh.  
Ph. 0771-2446030

### Dadra & Nagar Haveli

Asstt Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection  
New CGO Building, 3<sup>rd</sup> Floor,  
New Marine Lines,  
Mumbai-400020  
Ph.022-22036801,22032699

### Daman & Diu

Asstt. Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection  
New CGO Building, 3<sup>rd</sup> Floor,  
New Marine Lines,  
Mumbai-400020  
Ph.022-22036801,22032699, 22037350

### Delhi

Dy. Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection,  
4/20, Asaf Ali Road,  
New Delhi  
Ph.011-23264635, 23277295

### Gujarat

Senior Marketing Development Officer,  
Directorate of Marketing & Inspection  
1, Inderprastha Society  
1<sup>st</sup> Floor, Near Gandhi Bridge  
Shahpur, Ahmedabad-380004  
Ph. 079-25600965

## Goa

Senior Marketing Officer,  
Directorate of Marketing & Inspection  
APMC Complex, Arlem,  
Raja Salcete, Margao  
Goa-403720  
Ph. 0832-2743589

## Haryana

Asstt Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection  
6<sup>th</sup> floor Kendriya Sadan,  
Sector 9'A' Chandigarh-160047  
Ph.0172-2743201

## Himachal Pradesh

Asstt. Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection  
6<sup>th</sup> floor Kendriya Sadan,  
Sector 9'A' Chandigarh-160047  
Ph.0172-2743201

## Jammu & Kashmir

Senior Marketing Officer  
61,A, II Extension, Gandhi Nagar,  
Jammu Tawi-180004  
Ph. 0191-2450478 (O)

## Jharkhand

Senior Marketing Officer,  
Directorate of Marketing & Inspection,  
Main Terminal Market Yard,  
Pardra, RANCHI-4.  
Ph.: 0651- 2512597

## Kerala

Senior Marketing Officer,  
Directorate of Marketing & Inspection  
T.C.No.25/1107 (6)  
2<sup>nd</sup> Floor, Ramakrishna Building,  
Near Manorama, Tampanoor  
Thiruvananthapuram-695001  
Ph. 0471-2321134

### Karnataka

Asstt. Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection  
M.G.Complex APMC,  
Yashwantpur,  
Bangalore-560080  
Ph. 080-23473004

### Lakshadweep

Senior Marketing Officer,  
Directorate of Marketing & Inspection  
T.C.No.25/1107 (6)  
2<sup>nd</sup> Floor, Ramakrishna Building,  
Near Manorama, Tampanoor  
Over Bridge Junction, East Thampanoor,  
Thiruvananthapuram-695001  
Ph. 0471-471134

### Maharashtra

Asstt.Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection  
New CGO Building, 3<sup>rd</sup> Floor,  
New Marine Lines,  
Mumbai-400020  
Ph.022-22036801,22032699, 22037350

### Madhya Pradesh

Asstt. Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection  
Regional Office, 245, 2<sup>nd</sup> Floor,  
MP Nagar, Zone-II,  
Bhopal-462 011  
Ph.0755-2551847

### Manipur

Asstt. Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection  
Regional Office, Rukminigaon,  
Navaratna Path, House No. 09,  
1<sup>st</sup> Floor, P.O. Khanapara,  
Guwahati-781 022 (Assam)  
Ph.0361-2229272, 2229273

### Meghalaya

Marketing Officer,  
Directorate of Marketing & Inspection  
Kher Malki Road, Dhankheri,  
Shillong-793001  
Ph: 0364-2503017

### Mizoram

Asstt. Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection  
Regional Office, Rukminigaon,  
Navaratna Path, House No. 09,  
1<sup>st</sup> Floor, P.O. Khanapara,  
Guwahati-781 022 (Assam)  
Ph.0361-2229272, 2229273

### Nagaland

Asstt. Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection  
Regional Office, Rukminigaon,  
Navaratna Path, House No. 09,  
1<sup>st</sup> Floor, P.O. Khanapara,  
Guwahati-781 022 (Assam)  
Ph.0361-2229272, 2229273

### Orissa

Marketing Officer  
Directorate of Marketing & Inspection  
OSCARD Bank Building,  
4<sup>th</sup> Floor, A/34, J N Marg,  
BHUBANESHWAR-751001  
Ph.0674-2395299

### Pondicherry

Dy.Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection  
Shastri Bhawan.4 th Floor,  
6<sup>th</sup> Block,26 Handows Roas,  
Chennai-600006  
Ph.044-28271738,28278065

### Punjab

Asstt. Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection  
6<sup>th</sup> floor Kendriya Sadan, Sector 9'A' Chandigarh-160047  
Ph.0172-2743201

### Rajasthan

Asstt..Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection  
Regional Office, Kendriya Sadan Parisar,  
'A' Block, 4<sup>th</sup> Floor, Sector 10,  
Vidhyadhar Nagar,  
Jaipur- 302023  
Ph.0141-2236654

### Sikkim

Asstt.Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection,  
General pool Offices Building,  
4<sup>th</sup> Floor, A Wing, DF Block,  
Sector-1, Salt Lake,  
Kolkata-700064  
Ph.033-23340845,23347553

### Tamil Nadu

Dy.Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection  
Shastri Bhawan.4 th Floor,  
6<sup>th</sup> Block,26 Haddows Road,  
Chennai-600006  
Ph.044-28271738,28278065

### Tripura

Asstt. Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection  
Regional Office, Rukminigaon,  
Navaratna Path, House No. 09,  
1<sup>st</sup> Floor, P.O. Khanapara,  
Guwahati-781 022 (Assam)  
Ph.0361-2229272, 2229273

### Uttar Pradesh

Asstt.Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection  
Regional Office, 5<sup>th</sup> Floor, Hall No.2,  
Kendriya Bhawan, Aliganj,  
Lucknow-226024  
Ph. 0522-2326658

Uttanchal

Asstt. Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection,  
Computer Room,  
APMC, Nirnjanpur,  
Dehradun,  
Ph. 0135 – 2521493

West Bengal

Asstt. Agricultural Marketing Adviser,  
Directorate of Marketing & Inspection,  
General pool Offices Building,  
4<sup>th</sup> Floor, A Wing, DF Block,  
Sector-1, Salt Lake,  
Kolkata-700064  
Ph.033-23340845,23347553

For further information, please contact

Shri V.Narayanaswamy,  
Director,  
Directorate of Marketing & Inspection,  
(Department of Agriculture & Cooperation),  
New CGO Building, NH-IV, Faridabad-121 001  
Tele : 0129-2412518  
(Telefax) 0129-2416568, 0129-2412835  
E-Mail: vn.swamy@nic.in

Shri S.C.Kaushik,  
Chief General Manager,  
National Bank for Agriculture &  
Rural Development, Plot No. 24,  
G Block, Bandra Kurla Complex,  
Bandra East, Mumbai – 400 051  
Tele : 022-26524926  
Fax: 022-26530090  
E-mail : [nabid@vsnl.com](mailto:nabid@vsnl.com)

Shri H.P. Verma,  
Chief Director (Storage),  
National Cooperative Development Corporation,  
4, Siri Institutional Area, Hauz Khas,  
New Delhi – 110016  
Tel: 011-26966880  
Fax: 011-26516032  
Email: [hpverma@ncdc.in](mailto:hpverma@ncdc.in)

Shri S.R.Singh,  
Asstt Director,  
National Institute of Agricultural  
Marketing, Kota Road, Bambala,  
Near Sanganer, Jaipur- 303 906  
Tele: 0141-2795132, 2775119,  
Fax : 0141-2770589, 2770051  
E-mail: [satramsingh@rediffmail.com](mailto:satramsingh@rediffmail.com)

## Appendix-2

### **STATEMENT SHOWING PROGRESS OF RURAL GODOWN SCHEME (Position as on 31/03/2011 – CUMULATIVE (PHYSICAL))**

1	2	Sanctioned by NABARD		Sanctioned by NCDC (New)		Sanctioned by NCDC (Renovation)		Total	
		3		4		5		6(3 to5)	
S.No	State	No.of projects	Capacity in tonnes	No.of projects	Capacity in tonnes	No.of projects	Capacity in tonnes	No.of projects	Capacity in tonnes
1.	Andhra Pradesh	1027	3932050	25	38580	8	800	1060	3971430
2.	Arunachal Pradesh	1	945	0	0	0	0	1	945
3.	Assam	190	326459	1	650	0	0	191	327109
4.	Bihar	66	94941	659	69461	24	4800	749	169202
5.	Chhatisgarh	271	774071	77	258350	0	0	348	1032421
6.	Goa	3	290	0	0	0	0	3	290
7.	Gujarat	6427	1839229	64	176564	19	19600	6510	2035393
8.	Haryana	372	2253681	592	296933	525	274817	1489	2825431
9.	Himachal Pradesh	11	3122	45	5000	0	0	56	8122
10.	Jammu & Kashmir	4	6751	0	0	0	0	4	6751
11.	Jharkhand	6	8530	0	0	0	0	6	8530
12.	Karnataka	2409	1731985	164	129387	3	415	2576	1861787
13.	Kerala	38	33871	108	23280	0	0	146	57151
14.	Madhya Pradesh	1625	3563269	106	98300	64	75120	1795	3736689
15.	Maharashtra	2179	2731272	31	196880	53	132000	2263	3060152
16.	Meghalaya	8	11749	7	750	0	0	15	12499
17.	Mizoram	1	756	0	0	0	0	1	756
18.	Nagaland	2	250	0	0	0	0	2	250
19.	Orissa	292	548334	0	0	4	11000	296	559334
20.	Punjab	1238	2866002	18	3661	213	387066	1469	3256729
21.	Rajasthan	773	622835	96	41350	127	12700	996	676885
22.	Tamilnadu	159	492673	344	73500	943	120576	1446	686749
23.	Uttar Pradesh	264	1377197	15	115600	546	1230768	825	2723565
24.	Uttarakhand	122	265991	33	25250	4	18600	159	309841
25.	West Bengal	2227	950848	54	5550	13	1300	2294	957698
26.	UTs	0	0	0	0	0	0	0	0
27.	NAFED	0	0	05	30800	0	0	5	30800
28.	NCCF	0	0	01	10000	0	0	1	10000
	<b>Total</b>	<b>19715</b>	<b>24437101</b>	<b>2445</b>	<b>1599846</b>	<b>2546</b>	<b>2289562</b>	<b>24706</b>	<b>28326509</b>

## Appendix-3

### Subsidy sanctioned and released by NABARD & NCDC (construction + renovation) (Position as on 31/03/2011) – CUMULATIVE (FINANCIAL)

Rupees in lakhs

Sl. No	State	NABARD		NCDC (Construction)		NCDC (Renovation)		Total	
		Subsidy involved	Subsidy released	Subsidy involved	Subsidy released	Subsidy involved	Subsidy released	Subsidy involved	Subsidy released
1	Andhra Pradesh	14864.7390	10861.1281	181.34	11.6700	0.8730	0	15046.952	10872.7981
2	Arunachal Pradesh	6.3000	6.3000	0	0	0	0	6.3	6.3
3	Assam	1948.9750	1309.7798	3.330	3.33	0	0	1952.305	1313.1098
4	Bihar	5430.6400	339.3515	346.7420	346.7420	5.7475	5.7475	5783.1295	691.841
5	Chhatisgarh	2529.3770	2255.8220	509.6202	509.2920	0	0	3038.9972	2765.114
6	Goa	1.8555	0.8970	0	0	0	0	1.8555	0.897
7	Gujarat	8709.8170	5798.8808	609.4295	479.0875	9.2360	9.2360	9328.4825	6287.2043
8	Haryana	5883.6580	4707.3143	1391.9400	852.8950	80.9255	42.4330	7356.5235	5602.6423
9	Himachal Pradesh	16.0370	8.3117	33.324	33.3238	0	0	49.361	41.6355
10	Jammu & Kashmir	19.8660	9.9330	0	0	0	0	19.866	9.933
11	Jharkhand	28.7250	6.3280	0	0	0	0	28.725	6.328
12	Karnataka	6911.5050	5479.7788	594.5120	339.3530	0.5680	0.2950	7506.585	5819.4268
13	Kerala	148.9048	114.5748	127.5874	82.6978	0.0003	0	276.4925	197.2726
14	Madhya Pradesh	12100.6730	11152.6902	302.9160	294.4005	41.6045	41.6050	12445.1935	11488.6957
15	Maharashtra	9600.9090	8186.4820	507.651	432.4890	84.7920	34.3235	10193.352	8653.2945
16	Meghalaya	70.3630	46.0614	5.001	28.4380	0	0	75.364	74.4994
17	Mizoram	5.0395	2.5198	0	0	0	0	5.0395	2.5198
18	Nagaland	4.3530	0.8333	0	0	0	0	4.353	0.8333
19	Orissa	1808.0300	1406.2264	0	0	4.3980	4.6990	1812.428	1410.9254
20	Punjab	4377.4490	4256.6835	22.1090	1.25	68.8893	66.9543	4468.4473	4324.8878
21	Rajasthan	2134.5170	1558.6809	182.125	182.125	14.9910	14.9910	2331.633	1755.7969
22	Tamilnadu	1724.1780	1308.8555	338.065	140.9400	164.7759	39.6310	2227.0189	1489.4265
23	Uttar Pradesh	3342.6200	3018.3122	268.620	268.620	126.6295	126.6285	3737.8695	3413.5607
24	Uttarakhand	1001.0970	718.8730	103.750	82.500	8.85	8.8500	1113.697	810.223
25	West Bengal	3577.9150	2428.5608	27.750	24.2500	1.3100	1.3100	3606.975	2454.1208
26	UTs	0	0	0	0	0	0	0	0
27	NAFED	0	0	114.375	114.375	0	0	114.375	114.375
28	NCCF	0	0	37.50	37.50	0	0	37.5	37.5
	<b>Total</b>	<b>86247.5428</b>	<b>64983.1788</b>	<b>5707.6871</b>	<b>4265.2786</b>	<b>613.5905</b>	<b>396.7038</b>	<b>92568.8204</b>	<b>69645.1612</b>

**Nos. of samples in selected state for evaluation of  
Rural Godown Scheme**

**A. Other than NE States (Sanctioned by NABARD)**

Sl. No.	Name of States	No. of Projects selected for evaluation	Total Nos. & approx. %
1	Andhra Pradesh	100	1027 (10%)
2	Madhya Pradesh	100	1625 (6%)
3	Gujarat	150	6585 (2.3%)
4	Maharashtra	150	2179 (7%)
5	Karnataka	125	2452 (5%)
6	Punjab	125	1238 (10%)
7	Odisha	25	292 (8.6%)
8	West Bengal	125	2238 (5%)
	<b>Total</b>	<b>900</b>	

**B. North Eastern States(Sanctioned by NABARD)**

Sl. No.	Name of States	No. of Projects selected for evaluation	Total Nos. & approx. %
1	Assam	20	190 (10%)
2	Meghalaya	2	8 (25%)
	<b>Total</b>	<b>22</b>	

**C. Hilly States(Sanctioned by NABARD)**

Sl.No.	Name of State	No. of Projects selected for evaluation	Total Nos. & approx. %
1	Uttarakhand*	10	126 ( 10%)
	<b>Total</b>	<b>10</b>	

\* Rural Godowns located at a height of more than 1000 meters above mean sea level.

**D. Sanctioned by NCDC ( Cooperative Sector)**

Sl. No.	Name of States	No. of Projects selected for evaluation	Total Nos. & approx. %
1	Haryana	50	1117(5%)
2	Tamilnadu	60	1287(5%)
3	Uttar Pradesh	30	561(5%)
4	Bihar	35	683(5%)
	<b>Total</b>	<b>175</b>	

**Agreement**

This Agreement made on this \_\_\_\_\_ day of \_\_\_\_\_ Two Thousand and \_\_\_\_\_ between the President of India acting through the Agricultural Marketing Adviser to the Government of India, Directorate of Marketing & Inspection, Department of Agriculture & Cooperation, Ministry of Agriculture, Government of India, New Delhi (hereinafter called the 'Client', which expression, unless excluded or the context otherwise required, shall include its successors in office and assigns) of the one part and M/s----- having its registered office at-----, an Organization incorporated under (the Act / Law, if any) through its duly authorized signatory (hereinafter called 'the Agency', which expression, unless excluded or the context otherwise required, shall include its administrators, successors and permitted assigns) on the other part.

**WITNESSETH:**

- A. WHEREAS the Client has decided to conduct a study/an assignment titled - 'Evaluation and Impact Assessment of Central Sector Scheme – Rural Godown Scheme Based on the Terms and Reference (TOR).**
- B. AND WHEREAS the Client is desirous of engaging the services of the Agency for the above purpose, in accordance with this Agreement (hereinafter referred to as Services).**
- C. AND WHEREAS the Agency has agreed to render such Services.**

**NOW, THEREFORE IT IS HEREBY AGREED between both parties to the Agreement as follows:**

1. The Agency shall adhere to the objectives, scope, tasks, outputs, methodology, completion schedule and various other terms and conditions laid down in this Agreement and Annexure - I & II to this Agreement for rendering the Services.
2. The Agency shall render the services to the total satisfaction of the Client and as per the technical specifications given in **Annexures - I & II**. The decision of the Client about satisfactory rendering of the services including various related items will be final and shall not be challenged by the Agency on any ground whatsoever.
3. For violation, if any, of Intellectual Property Rights (IPR) of any body, the Agency is liable for compensation and the Agency shall be responsible to keep indemnified the Client and shall be required to pay license fee to the other party and any other payment required to square up the matter regarding any infringement of IPR of any third party(ies).
4. The Agency would draw up a Project Inception Report (PIR) within 20 days indicating the proposed field arrangements and the detailed logistics to conduct the study/complete the assignment. The Agency would make a presentation on PIR before the client and also modify the PIR in accordance with suggestions of the Client before starting the work.
5. The Schedules I, II and the TORs given in Annexure I & II attached to this Agreement shall be deemed to be an integral part of this Agreement.

6. The date of commencement of services shall be as specified in **Schedule I** of this Agreement.
7. The date of satisfactory completion of services shall be the date which the Client accepts by issuing an appropriate certificate of satisfactory completion of services, subject to such date being on or before the **completion date** given in **Schedule I** and other terms and conditions of this Agreement.
8. The consideration payable by the Client to the Agency for satisfactory completion of the service shall be as stated below (and also given in **Schedule II**) which will be strictly adhered to and the Agency is answerable to the Client for the amount paid at every stage as under:
  - a) 1<sup>st</sup> Installment: 10% of contract value (On acceptance of letter of award and submission of Inception Report within 20 days)
  - b) II<sup>nd</sup> Installment: 50% of contract value (On submission of Interim Report and Draft Report within 85 days from submission of Inception Report)
  - c) Final Installment: 40% of contract value (On acceptance of Final Report and submission of 10 copies along with CD within 15 days of acceptance of Draft Final Report by the Department)
  - d) Total amount to be paid to the Agency = Rs. -----(in words also)
9. If the terms of payment defined in **Schedule II** relate to phase-wise progress of rendering the services, each such phase shall be deemed to have been completed subject to such conditions, as contained therein, If any, on issue of a letter acknowledging receipt, such letter being duly signed by an authority authorized on this behalf by Client.
10. If the terms of payment contemplate payment to the Agency of any advance, such arrangement shall be subject to the Agency securing the agreed amount of the advance by an unconditional and irrevocable bank guarantee in favour of Client, from a Nationalized Indian bank. Such bank guarantee shall be valid up to six months beyond the entire period allowed by the Client to the Agency to complete the relevant stage of the work to the full satisfaction of the Client.
11. Client shall have full rights to monitor the progress of services being rendered by the Agency at all stages and to give suitable instructions and directions as deemed fit by the Client within the purview of the Annexures I & II. The Agency shall implement such modifications unconditionally.
12. Client shall have right at all times to enter the premises and work area of the Agency for the purposes of inspection of the progress of the services.
13. If during the course of monitoring the work of the Agency, Client is satisfied that the services being rendered are not to its complete satisfaction, then, Client shall have the right to cancel the Agreement after giving a notice of 15 days and have the work completed by any other body at the sole risk and cost to the Agency. This shall be without prejudice to Client's right to call bank advance, invoke bank guarantee and impose such recoveries, penalties and sanctions as it deems fit.
14. In case the Client finds it necessary to abandon the work and terminate the

services of the Agency before the completion of the work, at any stage, for reasons which are not wholly attributable to the Agency, it may be done after making payments to the Agency for the services actually rendered for carrying out the work till the date of termination and the Agency shall provide the Client with any report or part thereof or any other information and documentation gathered under this Agreement prior to the date of such termination. The total amount of advance paid to the Agency but unutilized at the time of such termination shall be returned by the Agency to the Client.

15. The Agency will hire such Subject Matter Consultants, as required by them who will ensure technical soundness of the subject leading to the satisfactory completion of work.
16. Any consultant, workman/officer/employee or agent etc. engaged by the Agency for the purpose of rendering services under this Agreement shall always be and continue to be the employee or agent of only the Agency and not of Client, and Client shall not be liable or responsible for any loss, accident, damage suffered by the Agency, any employee or agent of the Agency or any person claiming under the Agency, arising in or out of the execution of this work in any manner whatsoever.
17. If at any point of time it is necessary to make amendment to the Provisions in Schedule I or II, such revisions, if accepted by both parties, shall be included by appropriate amendment to this Agreement duly signed by both the parties.
18. The time for completion being essence of this Agreement, if the Agency delays, fails or defaults, the Client may, without prejudice to the other rights to the Client to recover from the Agency the damages for breach of contract, may recover from the Agency as agreed Liquidated damages (and not by way of penalty) a sum equivalent to 1% of the contract value for each week or a part thereof, for delay beyond the stipulated date of completion given in Schedule-I, subject to a maximum of 10% of the contract value. Any delay beyond ten weeks of the agreed time frame, the Client, will have the option to encash the Bank Guarantee, without any notice to the Agency.
19. In case of any dispute between the Client and the Agency arising out of or in relation to the Agreement, the dispute shall be referred to arbitration of a sole arbitrator to be appointed by the Secretary, Department of Agriculture & Cooperation, Ministry of Agriculture, Government of India in consultation with the Law Secretary, Department of Legal Affairs, Government of India. The Arbitration and Conciliation Act, 1996 shall be applicable to arbitration under this clause. The award of the arbitrator shall be binding on the parties to the dispute provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary or any other officer when so authorized by the Law Secretary, whose decision shall bind the parties finally and conclusively. The place of arbitration shall ordinarily be at New Delhi but may be changed by the arbitrator for sufficient reasons.
20. The Agency shall fully indemnify the Client against all liability arising out of action, demands, proceedings resulting from negligence or breach attributable solely to the Agency. Similarly, the Client shall fully indemnify, the Agency against all liability arising out of action, demands, proceedings resulting from negligence or breach attributable solely to the Client. This Clause shall survive the termination or expiration of the Agreement

executed by the parties provided that there shall be no indemnity on either side in cases of indirect, remote or consequential damages including loss of profit or loss of business, by the other party.

21. Without prejudice to the Agency's liability towards the workmen, employees and agents, the Agency will be responsible to purchase and keep in force appropriate insurance coverage with regard to the liabilities stated under Clause 20 above. The Agency shall maintain workers' compensation, employment liability insurance for their staff on the assignment. The Agency shall also maintain comprehensive general liability insurance, including contractual liability coverage adequate to cover the indemnity of obligation against all damages, costs and charges and expenses for injury to any person or damage to any property arising out of, or in connection with, the services which result from the fault of the Agency or its staff. The Agency shall provide the Client with certification thereof upon demand.
22. The Agency shall be liable to pay the taxes, duties, fee, levies and other impositions levied under the Applicable Law for the conduct of the Study or to carry out the assignment.
23. The Agency undertakes to conduct the study/ carry out the assignment in accordance with the highest standards of professional and ethical competence and integrity, having due regard to the nature and purpose of the assignment, and to ensure that the staff assigned to perform the services under this Agreement, will conduct themselves in a manner consistent herewith.
24. The Agency is required to undertake the Tasks specified in Annexures - I & II. The Agency shall submit the reports to the Client in the quantity and the manner stated below:-
  - a) Master copy with photographs, capable of yielding good photocopies;
  - b) 10 (Ten) bound hard copies, DTP produced of high quality;
  - c) Soft copy and
  - d) Loaded on 10 CDs of good quality.
25. The Authorized signatory of the Agency is required to submit the letter of Authorization issued by the Board of Directors/ Governing Body or any other authentic Governing body of Agency as the case may be.
26. (i) Force Majeure shall include un-predictable, un-foreseen, catastrophic and Natural calamities or acts of God, beyond the control of both the parties and not brought about at the instance of the Party claiming to be affected by such event or which, if anticipated or foreseeable, could not be avoided or provided for and which has caused the non-performance or delay in performance, such as earthquake, flood, land slide, epidemic, drought, hail storm, high variation in temperature, fire, war, curfew, riots, existing on or after the effective date of this agreement which prevent totally or partially the fulfillment of the obligations of one or both the parties.  
  
(ii) The party invoking Force Majeure shall provide to the other party confirmation of the existence of facts constituting Force Majeure. Such evidence shall consist of a

statement of certificate of any Governmental Department or Agency. If such a statement or certificate cannot reasonably be obtained, the party claiming Force Majeure may, as a substitute therefore, make a notarial statement describing in detail the facts claimed to constitute Force Majeure and the reasons, why such a certificate or statement confirming the existence of such facts cannot reasonably be obtained.

(iii) During the period that the performance by one of the parties of its obligations under this Agreement has been suspended by an event of Force Majeure, the other party may likewise suspend the performance of all or part of its obligations hereunder, except for payment of any amounts then already due and payable.

(iv) Should the period of Force Majeure continue for more than six calendar months, either party may terminate this Agreement without liability to the other party, except for payments due as of the termination date, upon giving written notice and recovery of advance payment including invoking of Bank Guarantees.

27. All notices required or allowed to be given hereunder shall be made by either:

- a) Delivery in person with signed receipt
- b) Telex/Fax properly transmitted to the parties, or
- c) Registered mail

28. All notices shall be addressed to the parties respectively as follows:

For Agency:-

For Client: - The Agricultural Marketing Adviser to the Govt. of India  
Directorate of Marketing & Inspection, Department of  
Agriculture & Cooperation, Ministry of Agriculture, New CGO  
Complex, Block-A, NH-IV, Faridabad 121 001

Or to such other address or telex/Fax number as either party may from time to time specify by written notice to the other party on notices and communications sent by registered mail in accordance with clause 27 and 28 shall be deemed to have been received by the addressee in the ordinary course even if returned with remarks such as 'not found', 'left without address', 'premises lock', 'refused', or any similar remark.

29. The Agency hereby warrants that the services rendered to Client shall be of highest quality and shall be in full compliance of the Specifications laid down in Annexures -I & II to this Agreement.

30. All final plans, drawings, specifications, designs, reports and other documents or software submitted by the Agency in the performance of the services shall become and remain the property of the Client. The Agency may retain a copy of such documents, but shall not use them for purposes unrelated to this contract without the prior written approval of the Client. The Intellectual Property Right, if any, in the study/assignment shall exclusively vest in the Client.

31. The Agency also agree that all knowledge and information not within the public domain which may be acquired during the carrying out of this Agreement, shall be for all time and for all purposes, regarded as strictly confidential and held in confidence, and shall not be directly or indirectly disclosed to any person whatsoever, except with the Client's written permission.

32. The Chairperson of the Committee, as indicated in para 8 of Annexure - I would be the Competent Authority for condoning any delay on account of

reasons not attributable to or beyond control of the agency.

33. Nothing contained in this Agreement shall be construed as establishing or creating between the Parties a relationship of master and servant or principal and agent.
34. Neither this Agreement nor any rights under it may be assigned, transferred or sub-let by any party without the prior written consent of the Party.
35. Delay or omissions to take any action under this Agreement shall not constitute waiver. No waiver by any Party of anyone or more obligations or defaults by any other Party in the performance of this Agreement shall operate or be construed as a waiver of any other obligations or defaults whether of a like or of a different character.
36. The Agency shall at all time indemnify Client against any claims in respect of any damages or compensation payable in consequences of any accident or injury sustained or suffered by its (the Agency's) employees or agents or by the Client's employees, agents or property any other third Party resulting from or by any operation conducted by or on behalf of the Agency.
37. The Agency will have to furnish a bank guarantee equivalent to first installment i.e. 10 per cent of the project cost to the Ministry of Agriculture before the release of advance payment.
38. The Agency shall notify .the Client of any material change in their status, shareholding or that of any Guarantor of the Agency, in particular, where such change is likely to have impact on performance of obligations under this Agreement.
39. This Agreement shall not be amended, modified, varied or supplemented in any respect except by an instrument in writing signed by all the Parties, which shall state the date from which the amendment or modification shall become effective.
40. Subject to Clause 19, the Courts at Delhi shall alone have jurisdiction in the matters arising out of or in respect of this Agreement.

IN WITNESS WHEREOF, the Parties have hereunto set their hands and have executed these

presents this \_\_\_\_\_ day of \_\_\_\_\_  
CLIENT  
Signed  
for and on behalf of the  
President of India

By:

\_\_\_\_\_

In presence of \_\_\_\_\_  
AGENCY  
Signed  
for and on behalf  
of \_\_\_\_\_ Agency

(Authorized signatory)

Duly authorized vide  
Resolution No. \_\_\_\_\_ dated  
\_\_\_\_\_ of its Board of  
Directors/Board of Governing  
Body

By:

of \_\_\_\_\_

In the presence

**SCHEDULE – I**

Date of commencement :  
Date of completion :

For Client  
(Authorized signatory)  
signatory)

For Agency  
(Authorized

For and on behalf of the President of India  
Dated

Duly authorized vide  
Resolution No.\_\_\_\_

\_\_\_\_\_of its Board of  
Directors/ Board of  
Governing Body

**SCHEDULE – II**

Payments to the Agency will be made in stages as under:

- a) 1<sup>st</sup> Installment: 10% of contract value (On acceptance of letter of award and submission of Inception Report within 20 days)
- b) II<sup>nd</sup> Installment: 50% of contract value (On submission of Interim Report and Draft Report within 85 days from submission of Inception Report.
- c) Final Installment: 40% of contract value (On acceptance of Final Report and submission of 10 copies along with CD within 15 days of acceptance of draft Final Report by the Department)
- d) Total amount to be paid to the Agency = Rs.

For Client  
(Authorized signatory)  
signatory)

For Agency  
(Authorized

For and on behalf of the President of India

Duly authorized vide  
Resolution No.\_\_\_\_  
Dated

\_\_\_\_\_of its Board of  
Directors/ Board of  
Governing Body

\*\*\*\*\*

**Annexure-I**

**Terms of Reference (TORs)**

(It would be the document based on which bids are invited from shortlisted firms/parties).

**Annexure-II**

(It would specify amplifications, if any, to the Annexure—I made during the process of selection of the agency).